

## GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

THURSDAY 6 JANUARY 2022  
7.00 PM

Engine Shed, Sand Martin House

### AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of Meetings Held on:**
  - 3.1 **3 November 2021 – Growth, Environment and Resources Scrutiny Committee** 3 - 10
  - 3.2 **17 November 2021 – Joint Meeting of the Scrutiny Committees** 11 - 30
4. **Exclusion of the Press and Public**

Due to the deferral of agenda item 6, this item is now longer required.
5. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from three Members of any Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
6. **'Save Bretton Oak Tree' Petition - Action to be Taken**

Please note that the Bretton Tree Petition item has been deferred from this meeting, with the agreement of the Chair, Vice-Chair and Group Representatives.
7. **Portfolio Progress Report - For the Cabinet Member for Digital Services and Transformation** 31 - 36

<b>8.</b>	<b>Monitoring Scrutiny Recommendations</b>	<b>37 - 46</b>
<b>9.</b>	<b>Forward Plan of Executive Decisions</b>	<b>47 - 86</b>
<b>10.</b>	<b>Work Programme 2021/2022</b>	<b>87 – 94</b>
<b>11.</b>	<b>Growth, Environment and Resources Scrutiny Committee Start Time 2022-23</b>	<b>95 - 96</b>
<b>12.</b>	<b>Date of Next Meeting</b>	

9 February 2022 – Joint Scrutiny of the Budget

1 March 2022 – Growth, Environment and Resources Scrutiny Committee

#### **Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point which is the paved area between Sand Martin House and the car park. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.*

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<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

#### **Committee Members:**

Councillors: C. Burbage (Vice Chair), R. Brown, G. Casey, N. Day, Judy Fox, N. Moyo, E. Murphy, L. Sharp, H. Skibsted and C. Wiggin

Substitutes: Councillors: C. Fenner, A. Joseph, S. Qayyum and N. Sandford

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – [david.beauchamp@peterborough.gov.uk](mailto:david.beauchamp@peterborough.gov.uk)

**MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY  
COMMITTEE MEETING  
HELD AT 7PM, ON  
WEDNESDAY, 3 NOVEMBER 2021  
ENGINE SHED, SAND MARTIN HOUSE**

**Committee Members Present:** Councillors C. Harper (Chair), C. Burbage (Vice Chair), R. Brown, G. Casey, N. Day, Judy Fox, N Moyo, E. Murphy, L. Sharp, C. Wiggin

**Officers Present in** Steve Cox – Executive Director, Place and Economy  
David Beauchamp - Democratic Services Officer  
James Collingridge – Head of Environmental Partnerships  
Richard Pearn – Head of Waste, Resources and Energy  
Lewis Banks – Transport and Environment Manager

**Also Present:** Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment  
Councillor John Fox, Group Leader, Werrington First

**20. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Skibsted and Parish Councillor Samways.

**21. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

No declarations of interest were received.

**22. MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE MEETING HELD ON 8 SEPTEMBER 2021**

The minutes of the Growth, Environment and Resources Scrutiny Committee held on 8 September 2021 were agreed as a true and accurate record.

**23. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS**

There were no requests for call-in to consider.

## 24. LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN – REVIEW

The report was introduced by the Transport and Environment Manager which gave the Committee the opportunity to review the Council's draft Local Cycling and Walking Infrastructure Plan.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members praised the report, noting that it had changed significantly since the draft version.
- Members asked why C15 was now considered a priority cycle route when it was not previously classified as such. Officers responded that it was a requirement of the Department for Transport (DfT's) Active Travel Funding for routes to be put forward in Walking and Cycling Infrastructure Plans. There had been insufficient time to review the whole plan in light of this and the inclusion of the route was to maximise funding opportunities. This Scrutiny Committee and the Walking and Cycling Working Group would be consulted on this going forward.
- Route C15 had been ranked first in priority order as a result of an online tool which produced a weighted score.
- Members asked when rural areas would be provided with cycle infrastructure. Officers responded that this plan was a response to a government initiative and following their guidance had resulted in a focus on urban areas. The importance of developing infrastructure outside urban areas and beyond Peterborough's boundaries was recognised and the Working Group would help to achieve this.
- Members commented on the importance of connecting rural communities and hoped that urban areas would not be funded at the expense of rural areas. Officers responded that it was important for this plan to be put in place and for the Council to maximise funding opportunities.
- Members and officers agreed on the importance of e-bikes.
- Members expressed concern about the exclusion of Werrington and Gunthorpe, noting that the infrastructure in these areas had become overgrown and commenting that grant money should be spent on repairing existing infrastructure rather than creating new facilities. Officers responded that improving Werrington paths would make sense in the next stage to integrate with North-South routes.
- Repairing footpaths was a challenge due to funding constraints.
- Exceptions to LTN 120 (government cycle infrastructure design standards) were possible.
- Members requested that the Transport and Environment Manager liaises with Planning colleagues to ensure that developments around the Manor Farm Estate have appropriate cycling infrastructure.
- Members and officers commented on the importance of ensuring new developments have appropriate cycle infrastructure at the planning stage.
- Maintenance costs were not included in this government capital grant funding and the Council would be liable for these costs going forward. Once routes had been reviewed, officers would need to review this issue to ensure maintenance liabilities were kept to a minimum. Maintenance of routes would need to be funded from the annual Highways Budget provided by the DfT and the use of this would need to be monitored.
- It was not known what the cost would be of upgrading existing cycle paths to modern standards.
- Officers were preparing for any funding that would be available. The Active Travel Bids for the 2021/22 financial year were worth £450,000. Although this was significant, it would not be sufficient to cover multiple routes. Other options were available besides costly infrastructure however.

- Members suggested that the Council could increase enforcement action against pavement parking as an alternative to funding new infrastructure. Officers noted this point.
- The Council would seek opinions from as many groups as possible during the consultation, such as wheelchair users, scooter riders and cyclists in order to consider their needs.
- Members referred to page 102 of the reports pack and queried the suggestion that the Russell Street underpass would be removed, noting that the area had been revamped 14 years ago. Officers responded that this work was driven by data and online tools. This would be an interesting subject for the working group to consider.
- Members commented that upgrading existing infrastructure to modern standards might be more expensive than building new infrastructure. Officers responded that this was uncertain. Some of the facilities installed by the Peterborough Development Corporation were ahead of their time (e.g. Bretton cycle ways) while others were not up to standard (e.g. cycle lanes on Oundle Road). Some infrastructure might be easier to bring up to modern standards if it just involved grass cutting.
- The Government could revoke funding if LTN 120 standards were not followed. The Council was aiming to be as compliant with these standards possible.
- No update had been received on Tranche 3 capability funding.
- Members expressed concern about the Council's reliance on seeking grant funding and asked if there could be a way of developing a grander plan to achieve its objectives. Officers responded that there would be opportunities from the Cambridgeshire and Peterborough Combined Authority (CPCA) once a comprehensive walking and cycling plan had been developed.
- Members asked if the Council was planning for the use of innovative forms of transportation, such as e-scooters and Segways. Officers responded that e-scooters were not currently permitted in Peterborough due to safety concerns. Micro-mobility would need to be kept under review. Members added that the Committee had voted against the e-scooter trial as the appropriate infrastructure was not in place.
- Members commented that Peterborough had 70km of cycle tracks and suggested that events could be organised to promote their use. Officers commented positively on this suggestion which could include guided walks and cycle rides, vegetation clearance and communities taking ownership of routes.
- Concern was expressed that motorbikes might use LTN 120 compliant cycle paths and have a negative impact on safety.
- Members asked if there were plans to reallocate road space away from cars.
- Members commented that snow was not regularly cleared from key walking and cycling routes and improving this was vital to promoting their use. Officers agreed that it was important to ensure new routes would be maintained.
- Officers stated that existing funding included the annual DfT grant and Integrated Transport Block Funding which was spread across the Council on several transport enhancements, including some cycle provision.

#### **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to:

1. Consider, and make comments as it sees fit, in respect of the Council's draft Local Cycling and Walking Infrastructure Plan.
2. Request that the Transport and Environment Manager liaises with Planning colleagues to ensure that developments around the Manor Farm Estate have appropriate cycling infrastructure.

## 25. PORTFOLIO PROGRESS REPORT FROM THE CABINET MEMBER FOR WASTE, STREET SCENE AND THE ENVIRONMENT

The report was introduced by the Cabinet Member for Waste, Street Scene and the Environment accompanied by the Head of Environmental Partnerships, the Head of Waste, Resources and Energy and the Transport and Environment Manager. The report updated the Growth, Environment and Resources Scrutiny Committee on the progress of items under the responsibility of the Cabinet Member for Waste, Street Scene and the Environment.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to section 4.5.5 of the report and praised the good progress on increasing the use of food waste bins.
- Noting that of 81 fly tipping fines issued since April 2021, only 9 cases had been prepared for Court, Members asked if all covert cameras were being used and how frequently they were operated. Officers responded that the cameras were run by the Prevention and Enforcement (PES) Team, who used hotspot data to identify priority areas. Even when cameras were used, vehicle registrations needed to be collected to identify the perpetrator.
- Members requested that the Head of PES provides the Committee with information on how many covert fly-tipping cameras were being used and how frequently they were in operation.
- The Cabinet Member added that it cost the council £2,000 to achieve the issue of a £450 fixed penalty notice and that two cameras had been stolen. It was hoped a new company would achieve good results at zero cost to the Council.
- Members suggested that the Council's response to fly-tipping was too focussed on the short term and asked if the Council had assessed solutions from cities such as Norwich where fly-tipping did not appear to be an issue.
- Members questioned the value of the promised free bulky waste collections given the cost and the current limits on collection capacity and suggested that community skips could be used instead. The Cabinet Member responded that he also favoured this approach, which would be considerably cheaper than free bulky waste collection. Another member suggested that this could be a recommendation from the Committee.
- Members suggested that cutting bushes twice a year, rather than once, would be beneficial due to the safety risks posed to children of the current arrangements, which meant bushes were overgrown by the summer. The Cabinet Member responded that he favoured twice-yearly cuts but budgetary constraints had meant this could not be implemented. Suggestions for doing this in a commercial way, e.g. via saving money on fly tipping, would be welcome however.
- The Cabinet Member added that the Council should deliver basic services but the community needed to be involved for more pristine landscaping. Officers were always investigating possible new funding sources.
- Members suggested that it might cost the Council less to cut bushes more, as was the case with grass cutting. The Cabinet responded that any such savings would be negligible due to staffing requirements in the growing season when cuts needed to be completed and the need to take into account the nesting season.
- Members asked why Aragon Direct Services was struggling to retain staff. The Cabinet Member responded that staff were not adequately remunerated and there had been greater pressure on this Council service than many others.
- Operatives removed food waste containers from black bins which were then placed in a separate pod in front of the lorry. It was then sent to Birmingham to make gas for electricity. Members commented that this should be more widely promoted to show people the value using a food waste caddy.

- Officers commented that education work had been underway prior to the pandemic. The Council shared a contract for dry recycling with Recycling for Cambridgeshire and Peterborough (RECAP) who hosted education resources regarding this on their website. This could potentially be expanded to include food and garden waste. Compost was primarily distributed to farmers with some being packed up and sold, although not necessarily to people in Peterborough.
- Members commented that the Council should educate residents on recycling and promote the Council's work in this area.
- Members suggested that the Committee could recommend that Cabinet should focus on basic public priorities, rather than schemes such as free bulky waste collection. The Cabinet Member responded that budgetary factors were the main constraints and he was aware that more grass and shrub cuts were needed.
- Members suggested that the Council's decision to bring property maintenance in-house had resulted in savings.
- Members requested that the Head of Environmental Partnerships provides the Committee with the cost of moving to twice-yearly shrub cutting and having two extra grass cuts per year.
- Members asked if opportunities for the Council to operate in a commercially minded way had been explored, e.g. by providing paid-for services to residents. The Cabinet Member responded that the Council did aspire to be more commercial.
- The Cabinet Member commented that there was a shortage of tree maintenance staff caused by salaries being too low, which had resulted in reduced maintenance in the town's parks. Staff shortage was also the reason for the suspension of brown bin collection. Budgets were in place to fund these positions if they were filled.
- Members expressed concerns that the suspension of brown bin collections might lead to the contamination of black bins.
- Members requested that the Head of Waste, Resources and Energy provides the Committee with an analysis of the contents of black bins over the last six months, in light of the suspension of brown bin collections. Officers were not aware of any feedback from operators suggesting there had been a significant change in the contents of black bins after the pausing of brown bin collections.
- The Cabinet Member stated that local authorities with good recycling rates often invested money, approximately £100k, in education whereas in Peterborough there was only a single member of staff for whom education only formed half of their job.
- The Council made a profit on all recycled material via a rebate mechanism, which reduced the cost of running the Household Recycling Centre (HRC).
- There could be a financial benefit of collecting fly-tipping. Aragon Direct Services received white goods via a transfer station. Electricals were covered by the Waste from Electrical and Electronic Equipment (WEEE) directive and were collected for free for all councils.
- Members raised concerns about the possibility of the Government making energy from waste plants uneconomical to operate. Officers responded that they were unaware of any such plans. Incineration was expensive but was used as a cheaper alternative to landfill. The Government saw such plants as part of a transition to a low carbon economy and aimed to get more out of them as a means of avoiding landfill and achieving a recycling target of 85%. Business were encouraged to contribute waste heat via the Peterborough Integrated Renewables Infrastructure (PIRI) Project.
- Councillor Murphy, seconded by Councillor Day, proposed that the Committee recommends to Cabinet the suspension of the zero charge for bulky waste collection and the use of these resources to salvage more and increase recycling and re-use in Peterborough. Meanwhile, the Committee encourages the Cabinet Member to explore better enforcement measures that are efficient, economic and effective. The Committee encourages all councillors to promote recycling

measures in their wards and use the revision of policies as an opportunity to educate residents. This was UNANIMOUSLY agreed.

- Delivering free bulky waste collection had a cost of £60,000 in the Budget.
- Members requested an update in 3 to 6 months' time from the Cabinet Member on progress made on the recommendation.
- Some members expressed concern that the saving from removing free bulky waste collection from the Budget might be reallocated elsewhere. Other members commented that the Cabinet Member could put forward the case that the Committee's proposal could create more income and increase recycling rates.
- Members commented that budgets needed to be revised so that key services could be delivered.
- Members commented that the Fly-Tipping Task and Finish Group had already considered many of the issues raised by Members at this meeting and had consulted with a variety of stakeholders. Free bulky waste collections for a household's first 5 items was one of the Group's recommendations.
- It was suggested that parish council bulky waste collection schemes did not reduce fly-tipping, as they attracted people who would already be disposing of their waste responsibly.
- Members added that items of value could sometimes be salvaged from these collections.
- Members requested that the Head of Waste, Resources and Energy provides Members with an information pack to inform residents how recyclable materials were processed and which items should be placed in each bin.

#### **RECOMMENDATION:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to recommend to Cabinet the suspension of the zero charge for bulky waste collection and the use of these resources to salvage more and increase recycling and re-use in Peterborough. Meanwhile, the Committee encourages the Cabinet Member to explore better enforcement measures that are efficient, economic and effective. The Committee encourages all councillors to promote recycling measures in their wards and use the revision of policies as an opportunity to educate residents.

#### **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the contents of the report
2. Request that the Head of PES provides the Committee with information on how many covert fly-tipping cameras were being used and how frequently they were in operation.
3. Request that the Head of Environmental Partnerships provides the Committee with the cost of moving to twice-yearly shrub cutting and having two extra grass cuts per year.
4. Request that the Head of Waste, Resources and Energy provides the Committee with an analysis of the contents of black bins over the last six months, in light of the suspension of brown bin collections.
5. Request that the Head of Waste, Resources and Energy provides Members with an information pack to inform residents how recyclable materials were processed and which items should be placed in each bin.
6. Members requested an update in 3 to 6 months' time from the Cabinet Member on progress made on the recommendation above.



**26. MONITORING SCRUTINY RECOMMENDATIONS**

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

There were no further comments by members.

**ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

**27. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Chair introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information. No requests for further information were made.

**ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to consider the Forward Plan of Executive Decisions.

**28. WORK PROGRAMME 2021/22**

The Chair presented the report which considered the work programme for the municipal year 2021/22 and asked Members if they had any further items to add to the work programme.

Cllr Wiggin advised that he would be unable to attend the Group Representatives meeting due to a clash with a meeting of the Financial Sustainability Working Group.

**29. DATE OF NEXT MEETING**

17 November 2021 – Joint Scrutiny of the Budget

6 January 2022 – Growth, Environment and Resources Scrutiny Committee

7pm – 8.43 pm

CHAIRMAN

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**MINUTES OF THE JOINT SCRUTINY COMMITTEE  
HELD AT 6.00PM ON  
17 NOVEMBER 2021  
AT THE ENGINE SHED, SAND MARTIN HOUSE, BITTERN WAY**

**Committee Members Present:** Councillors C. Harper (Chairman), Jackie Allen, Ansar Ali, Brown, Burbage, Casey, Elsey, Dowson, M Farooq, S Farooq, John Fox, Judy Fox, Haynes, Haseeb, Hemraj, Ishfaq Hussain, Iqbal, Rush, Robinson, Lane, Moyo, Murphy, Tyler, Sainsbury, Sandford, Sharp, Skibsted, Warren, Wiggin, Qayyum.

**Independent Co-optee Members:**

Sameena Aziz  
Parish Councillor June Bull  
Parish Councillor Michael Samways  
Parish Councillor Neil Boyce

**Officers Present:**

Gillian Beasley, Chief Executive of Peterborough City Council  
Dr Joyti Atri, Director for Public Health - Virtually  
Steve Cox, Executive Director Place & Economy  
Sue Grace, Director, Customer and Digital Services  
Peter Carpenter, Corporate Director Resources  
James Collingridge, Head of Environmental Partnerships  
Charlotte Palmer, Head of Service - Environment, Highways and Transport  
Michael Kelleher, Assistant Director Housing - Virtually  
Jonathan Lewis, Service Director, Education  
Lou Williams, Director, Children's Services  
Will Patten, Service Director, Commissioning  
Adrian Chapman, Service Director, People and Communities  
Rachel Edwards, Head of Constitutional Services  
Phillipa Turvey, Democratic and Constitutional Services Manager  
Paulina Ford, Senior Democratic Services Officer  
Karen S Dunleavy, Democratic Services Officer

**Also Present:**

Councillor Fitzgerald, Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority  
Councillor Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities  
Councillor Ayres, Cabinet Member for Children's Services and Education, Skills and University  
Councillor Coles, Cabinet Member for Finance  
Councillor Simons, Cabinet Member for Waste, Street Scene and Environment  
Councillor Bashir Cabinet Advisor for Children's Services

Councillor John Howard, Cabinet Advisor for Housing, Culture and Communities  
Councillor Ray Bisby, Cabinet Advisor to the Cabinet Member for Children's Services, Education, Skills and the University

The Senior Democratic Services Officer opened the meeting by welcoming everyone present and those members of the public and press who were watching the livestream of the meeting through the Council's YouTube page.

## **1. NOMINATION OF CHAIR**

The Senior Democratic Services Officer advised the Committee that in accordance with *Part 4, Section 8 – Scrutiny Committee Procedure Rules, section 13, Joint Meetings of Scrutiny Committees* a Chair would be required to be appointed from among the Chairs of the Committees who were holding the meeting. Nominations were sought from those Chair's present who were Councillor Elsey, Chair of the Adults and Health Scrutiny Committee, Councillor Casey, Chair of the Communities Scrutiny Committee and Children and Education Scrutiny Committee and Councillor Harper, Chair of the Growth, Environment and Resources Scrutiny Committee. Councillor Harper was nominated by Councillor Elsey and seconded by Councillor Joseph. There being no further nominations, Councillor Harper was appointed Chair of this committee.

The Chair welcomed everyone present and explained that the purpose of the meeting was to provide an opportunity for all members of each Scrutiny Committee to scrutinise the Medium-Term Financial Strategy, 2022/23 to 2024/25 Phase One Proposals document as part of the formal consultation process before being presented to Cabinet on 29 November 2021 for approval and recommendation to Full Council on 8 December 2021.

## **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Fenner, Barkham, Ansar Ali, Imtiaz Ali, and Yasin. Councillor Joseph was in attendance as substitute for Councillor Imtiaz Ali and Councillor M Farooq was in attendance as substitute for Councillor Fenner.

The following co-opted members also submitted their apologies: Flavio Vettese, Peter Cantley, Mohammed Younis and Al Kingsley

Apologies were also received from the following Cabinet Members:

- Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments
- Councillor Cereste, Cabinet Member for Digital Services and Transformation
- Councillor Walsh, Cabinet Member for Adult Social Care, Health and Public Health

## **3. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

No declarations of interest were received.

## **4. MEDIUM TERM FINANCIAL STRATEGY 2021/22 TO 2023/24-PHASE ONE**

The Cabinet Member for Finance gave a short introduction to the Medium-Term Financial Strategy 2022/23 – 2024/25 Phase One proposals document as per the Cabinet report dated 25 October 2021 in the agenda.

The Cabinet Member for Finance highlighted the following:

The phase one of the 2022/23 budget gap would be closed by £9.6m if approved at Council. The independent reports from The Chartered Institute of Public Finance and Accountancy (CIPFA) and the LGA had highlighted that there was a substantial budget gap and the reasons for this would need to be discussed in public in an open and transparent way. The Cabinet Member for Finance explained that the findings of these reports particularly about the budget, would be discussed at the Financial Sustainability Working Group. The questions raised at this meeting and the overall improvement plan would be presented to an Extraordinary Council meeting on Thursday, 16 December 2021. Lessons learnt from the past would be discussed in a constructive and open way.

The budget gap for 2022/23 and 2024/25 would be £26.8m for 2022/23 rising to £28.9m from 2023/24 onwards. Phase one would look at closing the gap of £9.6m to £6.5m of savings proposals and £3.2m of funding changes and £700k of budget pressures. This meant that there would be a budget gap of £17.8m in 2022/23, which would rise to £21.1m by 23/24. The Council was required to move into financial sustainability in 23/24 by the Department of Levelling up and Housing Communities (DLUHC).

Phase one of the revenue budget included £0.724m of costs which included the employment of a single Chief Executive and the additional social care levy on national insurance. There was £3.2m of savings business rates pooling and revised NNDR business rates base assumptions.

There had been £1.9m of savings that had already been partially delivered in the 2021/22 monitoring reports. In addition, there had been £4.6m of savings proposals which included £2.2m due to a revised capital programme.

The phase one capital programme was usually reviewed in phase two of the budget, however work had begun for 2022/23 to change the way it would be reported to over a three-year period rather than being front loaded within the first year. With the 22/23 budget there was an amount of £79m for invest to save schemes. There would be £70m of capital budget required for phase one, which would include a Claire Lodge refurbishment, Westcombe Engineering machinery investment, contributions to the A14 highway improvement scheme and the building of a Mausoleum at Fletton and Eastfield Cemeteries.

The phase two budget would leave a gap of £18m to be delivered to balance the 2022/2023 budget with the ongoing £21m on an ongoing basis. Processes had been put in place to deliver the savings and move the Council into financial sustainability and the details were contained within the DLUHC report published on 2 November 2021. The capital funding programmes would be reduced to include only schemes that were legally required. The Government had been clear that any budget deficits should be found from the sale of assets in 2022/23 along with the cost of transformation of services. In addition, contracts would be reviewed to see if these could be reduced, and that the Council could maintain effectiveness. There had been a forensic review of adults, children's, housing, planning, culture, leisure and community services. The aim of the forensic review would explore whether these services could be delivered at a lower cost. There had also been £9m of savings identified by the rapid implementation group and would be included within the single improvement action plan. The work would be carried out in segments and reported to an improvement panel every six months, who would then report back to DLUHC.

It was vital that the Council retained control of its destiny by delivering a sustainable budget and show progress to DLUHC. If the Council did not deliver the savings identified, intervention would follow, which would result in a total loss of control of its spending.

The savings would be difficult to find, and it was important that the Council deliver only statutory, business and legal requirements of its services.

Furthermore, the Council's balance of funds was at an inadequate level of 3.2% and should be at least five percent. In addition, the Council's available reserves stood at £13.6m.

The Joint Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

Section Of MTFS Phase One Proposals	Questions/ Commentfrom Members	Response from Relevant Cabinet Member / Executive Director
<p>Presentation and Introduction of the Medium-Term Financial Strategy Phase One Proposals Document</p> <p><b>Cabinet report dated 25 October 2021 (pages 1 to 30) of the MTFS 2022/23 to 2024/25 Phase One Proposals Document</b></p>	<p>Members asked about the capital finance costs of £31m and whether there were plans to reduce the figure as it had remained at that figure for several years?</p>	<p>The Corporate Director for Finance advised Members that the £31m had been made up of two elements, the first was the repayment of capital and the second was interest. The loan was mostly for the Public Works Loan Board.</p> <p>In addition, Members were advised that the numbers had stayed the same for the past few years because the debt could not be repaid until it was due as the penalties were quite high for early repayment.</p> <p>The Council was exploring schemes that allowed it to forward borrow if the capital programme had been agreed. This would help to avoid potential high interest rates in the future.</p>
	<p>Could the Council develop and reshape the current governance structure for the future to meet the budget challenges.</p>	<p>The Leader of the Council advised Members that the Constitution and Ethics Committee would consider any governance restructure.</p> <p>The Chief Executive of the Council also advised that the improvement plan had contained recommendations about governance reform, which would be presented to the next council meeting.</p>

	Members asked about the Empower loan set out on page 15 paragraph 5.4 of the report and where the loan was coming from, and when it would start.	<p>The Executive Director of Resources advised that the £20.3m asset portfolio had been taken over by the Council and that there was an asset manager in place.</p> <p>In addition, it was advised that the portfolio was being reviewed to make improvements where possible.</p>
	What was contained within the Council's strategies to help it achieve net zero by 2030.	The Cabinet Member for Finance advised that the strategy was under review and that the financial sustainability group would concentrate on reaching financial sustainability and that this would take precedence over the net zero carbon for 2030 target, however, this was not meant to diminish the efforts in reaching the net zero carbon targets and that work would continue to meet that goal.
	Members asked about the social care reform on pages 22 to 24 of the report and what the full impact would be for clients and whether there would be a full funding review?	<p>The Corporate Director for Resources advised that the funding review discussed at the DLUHC had advised that there would be consultation in the summer on the new funding, however, it was not thought that the changes would be too radical. There had been very little detail about how that would affect social care now.</p> <p>The Service Director, Commissioning advised that the detail and guidance on social care reform was awaited from the Government before the full impact could be understood.</p>
	Members asked about the increase on Council Tax outlined on page 12, paragraph 5.3 core funding assumptions and what the outcome of the spending review was?	The Corporate Director for Finance confirmed that the Council Tax increase amount would be 2.99%.
	Members asked about the potential increase on	The Corporate Director for Finance advised that there was

	<p>interest rates and how the risks would affect the Council, particularly for the people budget for community services.</p>	<p>standard inflation on various contracts. The National Insurance increase for Council staff was yet to be announced as part of the pay settlements. This was due for the middle of December.</p> <p>Members were also advised that the impact of inflation on expenditure would be assessed in phase two of the budget to ensure spending was the most up to date at the time of Council setting the budget.</p>
	<p>Members asked about the hydrotherapy pool and whether the users' group would be fully consulted about changes to that service?</p>	<p>The Service Director, People and Communities advised that full consultation on the St George's Hydrotherapy Pool was underway, and that the friends' group of St George's were active in following the consultation and proposed changes.</p>
	<p>Members asked why there was no report on the current Council's financial pressures to the Constitution and Ethics Committee.</p>	<p>The Cabinet Member for Finance advised Members that the Council was developing the actions in relation to the CIPFA and LGA reports, and that the opportunity would be provided at the Extraordinary Council meeting on 16 December to discuss the findings and the way forward.</p> <p>Furthermore, the report findings and actions would not be ready in time for the next Constitution and Ethics Committee.</p>
	<p>Members asked about the budget pressures and inflation and how the Council were going to implement the increase in rental income for Sand Martin House (SMH). In addition, would there be a review of all commercial services to look for areas where income could be generated opposed to just exploring areas where services could be cut to save money?</p>	<p>The Corporate Director for Finance advised Members that the Council was exploring the options for SMH, however, the current tenants CITB, were looking to downsize the space rented so the Council was exploring options and advertising to other businesses.</p> <p>Members were also advised that the Council was reviewing how it used all buildings and what space the Council required, so that the opportunity</p>



		<p>to rent out office space could be maximised. However, most organisations were also exploring the option to downsize, and this could prove difficult in terms of uptake.</p> <p>Members were also advised that income generation options would be prevalent at phase two of the budget and the Council was exploring all commercial aspects and whether services could perform better. Closing the budget gap would involve a range of different options.</p>
	<p>Members asked about page 19 of the report in relation to the adequacy of reserves and what contingencies were in place to achieve the plans.</p>	<p>The Corporate Director for Resources advised Members that the underspend had reduced further on the Covid reserve and capitalisation direction and the savings from these areas would be added to the reserves pot.</p> <p>In addition, the Council would explore the decrease in expenditure and the commercial interest options of building reserves and aim for a healthier position for next year.</p> <p>Once the Council had moved into a more sustainable budget position, it would build reserves up in a more meaningful way without affecting frontline services in the future.</p>
	<p>Members asked about whether it would be better to move to a one phase budget rather than two phases, as the Council was not able to scrutinise the budget and plan with very little information from the Government.</p>	<p>The Corporate Director for Finance advised Members that it was important to set the plans for the budget as early as possible. In addition, the local Government settlement would not be received until mid-December. The Council was informed that there were plans around social care and the NI increase and doing things at a late stage would not provide a lot of time to consult on the budget or implement it. This was why a two-phase approach had been taken.</p>

	<p>Members asked about the health and social care funding changes outlined on page 23, paragraph 4.2 of the report and the £86k to be capped on lifetime care costs and the likely increased costs for Local Authorities to pay for the remainder of the care needs.</p> <p>In addition, there were concerns raised about the funding not being adequate to meet the additional cost of social care and that there could be a potential high increase on Council Tax to meet the shortfall.</p> <p>Members asked how likely the increased social care cost burden would impact on Local Authorities.</p>	<p>The Service Director, Commissioning Advised Members that the Council awaited detail from the Government before it could effectively plan for any shortfall. In addition, Members were advised that the changes could result in the Council funding the accommodation costs.</p> <p>The Cabinet Member for Finance advised Members that there was a need to go to public consultation if the Council Tax increase was to increase to over two percent.</p>
	<p>Members asked what concerns the Council had over social care that was privately funded and whether getting better rates for these users could destabilise the care market. In addition, Members asked whether there would be an increase in care assessments required as a result of the changes.</p>	<p>The Service Director, Commissioning Advised Members that the Council could be impacted by an increase in the level of care assessments required.</p> <p>Members were also advised that the Council care rate was lower than other providers. It was felt that the two rates could be merged closer together and that may impact on how much the Council paid and how much the provider received which was a risk impact, however this would not be known until the Government announced their plans.</p>
	<p>Members raised concerns about the increase in rates for Sand Martin House for 2023/24.</p>	<p>The Executive Director for Finance advised Members that the increase had been imposed as the Council had accommodated the building for five years and the deal was that it would increase after five years.</p>

	Members commented on the Empower contract and the interest rates and asked whether this was solvent?	The Corporate Director for Finance advised Members that the Council had been receiving development interest on the short-term loan that had been given to Empower and this had recently ceased. However, as the Council operated the contract it would benefit going forward from the feed in tariff income.
	Members asked about Council outsourced contracts and whether services could be brought in house?	The Corporate Director for Finance advised Members that significant work would be undertaken by the Finance and Sustainability working Group and reported back through phase two of the budget.
	Members asked about the finance revenue from borrowing recently announced by the Government and asked if this was something the Council could benefit from?	<p>The Corporate Director for Finance advised Members that the Government expected the Council to achieve sustainability by 2023/24 and any gap left in 2022/23 would need to be funded by the sale of assets.</p> <p>The Cabinet Member for Finance added that the Government needed to feel confident that the Council would deliver the services that residents required, and achieve financial stability by 2023/24</p>
	Members asked about the income from the sale of assets and whether the Council would need to pay any relevant interest rates on loans?	<p>The Corporate Director for Finance advised Members that the Council would not pay loans early and that income streams also needed to be considered in the sale of assets.</p> <p>In addition, the Council was required to achieve financial sustainability in 2023/24, which meant that the Council would not rely on the use of reserves or sale of assets and that was the ultimate goal.</p>
<p>The Joint Scrutiny Committee <b>RESOLVED</b> to note this section of the budget, and made the following recommendation:</p>		

<b>RECOMMENDATION</b>		
<p>The following proposal was received from Councillor Murphy and seconded by Councillor Fox, and following a vote 24 for, 0 against, 4 abstentions, the proposal was <b>AGREED</b> as follows:</p> <p>It was recommended to the Cabinet Member for Finance that no proposals on the hydrotherapy pool funding would be put to Council until the users' group and wider disability communities that may be affected had been fully consulted and reported back.</p>		
<p><b>Appendix A</b>  <b>Page 1 to 31</b>  2022/2023 –  2024/25 MTFS Detailed  Budget Position Phase  One</p>		
<p>The Committee <b>RESOLVED</b> to note this section of the budget.</p>		
<p><b>Appendix B</b>  <b>Page 33 to 56</b>  Phase one Budget  Consultation Document</p>	<p>Members asked how achievable the £10m of savings would be given the cut back to services. Why wasn't the Council implementing all the CIPFA recommendations straight away given that phase one relied heavily on the Covid reserves of £10.5m, capitalisation direction of £5.5m rising to £19.2m in 2022/23, and the savings identified by CIPFA that had not been fully costed due to underachieved savings planned in prior years?</p> <p>Members also commented that phase one also relied on a reduced capital programme, however continued to include growth items such as £8.5M on ICT projects and £8.57m on Housing provisions.</p>	<p>The Corporate Director for Finance advised Members that the £4.8m capitalisation directions were not used in 2021 as the Council had not required it. In addition, the capitalisation direction for 2021/22 identified within the budget of £13.7m would not be used. This gap in the budget would be met by other resources and underspends in the budget.</p> <p>In addition, the Corporate Director for Finance confirmed that the £10.5m of savings had to be delivered in order to be included within the budget proposals and there were some funding items that would be delivered in the current year. This would be achievable by pooling the National Non-Domestic Rates (NDR) levels and other savings items.</p> <p>This was the first stage of the budget and could go forward, independent of the work being conducted for phase two of the budget. It was important to note that the Council had to reach financial sustainability by 2023/24.</p>
	<p>Members asked whether the Council would consider</p>	<p>The Corporate Director for Finance confirmed that the</p>

	<p>accelerating asset disposal to close the financial gap, given that there were 821 property assets.</p>	<p>asset portfolio was currently being reviewed, however, the Council needed to make sure properties were sold at the right price and in a planned way.</p> <p>The budget gap needed to achieve a sustainable budget in 2023/24. Currently, plans were underway to avoid the sale of assets if possible and to identify properties that could be repurposed.</p>
	<p>Members asked about the proposed Aragon service reductions to remove the spring and summer planting and the green flag status regime and why there had been a cost of £8k when the green flag application only costed £300?</p> <p>Members also commented that it would make sense to replace some areas with perennial plants and bulbs rather than grass.</p>	<p>The Head of Environmental Partnerships advised that although the price was low for the application, there had been a lot of resource used to achieve and retain the green flag status, hence the cost of £8k.</p> <p>In addition, the service area was in discussions with the friends of the city parks to explore the option of perennial and bulb planting.</p>
	<p>Members asked about the expected increase in coroner services.</p>	<p>The Service Director, People and Communities advised Members that the increase was to employ extra coronial staff such as a coroner's assistant and court ushers to ensure that the process operated smoothly for bereaved families.</p>
	<p>Members raised concerns about the proposed budget cuts for Aragon services and asked if the state of cleanliness of the city would decline further?</p> <p>Members also asked about the proposed reduction in budget for spring and summer planting and whether a slow approach could be applied rather than an immediate reduction.</p>	<p>The Cabinet Member for Finance advised Members that ideas on how to taper the spring and summer planting would be ideal, however, there were significant savings to find to balance the budget. In addition, Members were advised that the Council was working with local business to improve some of the run-down areas of the city with a Business Improvement District Scheme.</p> <p>The Head of Environmental Partnerships advised that some of the street cleaning proposed</p>

		for the budget reductions had been provided over and above the normal routine services.
	Members raised concerns about the proposals to generate income from lost stolen and damaged bins and that this could result in an increase in fly tipping.	<p>The Cabinet Member for Finance advised that the Council was following the recommendations made by Grant Thornton and that most Councils had already implemented the charge.</p> <p>The Head of Environmental Partnerships also advised that there was a cost of £178k to replace bins. The replacements for bins had increased as soon as the police had stopped accepting calls about stolen bins and issuing crime numbers. In addition, it was advised that a standard bin would cost around £25, and we would only be looking to charge the true cost at that time, therefore no profits would be made from this charge.</p> <p>It was also advised that any damage made by refuse staff would not incur a charge to the resident.</p>
	Members commented on the proposals for replacement bin charges and raised concerns about there being a danger of green bin recycling waste going into the black bin and inevitably the incinerator, which would incur higher costs.	The Cabinet Member for Finance advised that the Council needed to be realistic about following what other authorities were doing and to meet CIPFA expectations.
	Members asked whether PCC had asked neighbouring authorities about increased costs and the use of black bins and whether there were any savings or increased charges as a result of introducing charges for replacement bins.	Head of Environmental Partnerships advised that the nearest neighbours to PCC were consulted, and it was confirmed that there had been no increase in the costs for black bin use.

	Members asked about what increased bad debts had been factored in phase one of the budget proposals to achieve funding changes for National Non-Domestic Rates (NNDR)?	<p>The Corporate Director for Finance advised that the NNDR income base had an under recovery of £11.5m. However, the Government gave Councils funding but charged for it.</p> <p>In addition, the Council had collected 63% of the deficit. The base had been adjusted throughout the year. The finance team had explored whether the collection would be as severe as the previous year and had made predictions accordingly.</p>
	Members asked about the proposals to remove the cleansing hit squad and what affect this would have for the collection of glass or other dangerous objects?	The Head of Environmental Partnerships advised that the sharps would be collected as normal, and that emergency sharps collection would also be unaffected.
	Members asked about the proposed bin charges and potential contamination of green recycle bins and how the level of recycling would be impacted?	The Cabinet Member for Finance advised that education was the key to recycling.
	Members asked about the street cleaning schedule on page 45 of the report and how this would be impacted, if the service was reduced to once a year?	The Head of Environmental Partnerships advised that the collection of rubbish that had accumulated would not be impacted as the core sweepers would be in operation as normal in the City Centre. In addition, the hot wash would be one wash per year rather than most weeks.
	Members commented that the proposed replacement bin charges should be done wisely and asked whether the provision of a replacement bin would incur extra admin costs to chase debts?	The Head of Environmental Partnerships advised that the payment for replacement bins would be paid upfront before the bin was delivered, therefore avoiding any non-payment and debt collection.
	Members asked if there was a plan to monitor what waste was being put in the black bins if the proposed	The Head of Environmental Partnerships advised that all recycling and food waste was currently monitored, so the

	replacement bin charges were introduced.	Council would be able to check if the bin replacement changes would have any impact.
	Members asked about the proposals on page 46 in relation to the NPS and property contract and whether the Council was sure that £300k of savings would be achieved?	<p>The Corporate Director for Finance advised that the Council was exploring the option of NPS taking on more responsibility for the strategic elements of the property contracts and that Aragon concentrated solely on the physical side of the contract.</p> <p>The Cabinet Member for Finance also advised that all contracts were being reviewed to explore where further savings could be made.</p>
	Members asked about the reduction of the capital programme on page 44 of the report and whether it would create costs?	The Corporate Director for Resources advised that a spend freeze had been put in place for any capital expenditure that was not legally required. This had brought the expenditure from £140m to £80m in phase one. In phase two, a suspension had been placed on departments capital spend whilst exploring what expenditure had been required for future years and this had reduced expenditure for years two and three so that the Council was at a base level, and this was significantly lower than expected.
	Members asked what would happen with schemes from organisations such as the Combined Authority that required Council match funding and how this would be impacted by the prohibition on capital spending?	The Corporate Director for Finance advised Members that there were elements such as schools that required capital funding as a statutory requirement, however highway capital spending would need to be considered on a case-by-case basis.
	Members commented about the proposals on page 45 of the report in relation to the proposed Aragon cuts for street cleaning and whether the	The Head of Environmental Partnerships advised that the hot wash was only being undertaken in the Cathedral Square and Bridge Street.



	cities cleanliness would be as good as it should be?	
<p>The Joint Scrutiny Committee <b>RESOLVED</b> to note this section of the budget, and made the following recommendations:</p> <p><b>RECOMMENDATION</b></p> <p>Councillor Sandford proposed a recommendation, which was seconded by Councillor Wiggin and following a vote 26 for 0 against and 5 abstentions, the proposal was <b>AGREED</b> as follows:</p> <p>It was recommended that the Cabinet Member for Finance consider a differential charge for a replacement green and black bin and that the proposed charge would be less for the green bin than the black bin. This was hoped to encourage residents not to put recycled waste into their black bin.</p> <p>Councillor Wiggin proposed a further recommendation, which was seconded by Councillor Sandford and following a vote 7 for and 21 against, the proposal was <b>DEFEATED</b> as follows:</p> <p>It was recommended that the Aragon Services reduction was deferred to phase 2 of the budget proposals to allow alternative options to be considered and costed and that the individual sections would be reported back to the financial sustainability working group.</p>		
<p><b>Appendix C</b>  <b>Page 57 to 60</b>  Capital Programme Schemes 2022/23-2024/25</p>	<p>Members asked about housing provision on page 60 of the report and how much of the money would be available for affordable homes given the capital spending suspension?</p>	<p>The Corporate Director for Resources advised that the funding for affordable homes would be ceased.</p>
	<p>Members asked if there was a statutory duty to provide affordable housing for low-income families.</p>	<p>The Corporate Director for Resources advised that there were several options available that had not included the Council building affordable houses and would look to the housing market to provide this option for the Council.</p>
	<p>Members asked why the Place and Economy trend was decreasing as outlined on Page 58 of the report especially in 2023/24.</p>	<p>The Executive Director Place &amp; Economy advised Members that the difference was shown in the table and detailed the funding planned for next year which the Place and Economy department was currently reviewing, and this was of great significance for 2023/24. In addition, the Towns Funding match funding would be</p>

		significantly reduced as part of phase two of the budget review.
	Members asked what IFRS was.	The Corporate Director for Finance advised that the International Financial Reporting Standards (IFRS) transition was a change so that loans were shown differently on the balance sheet, so they had become a capital asset.
	Members asked about the Clare Lodge Refurbishment and Safety Works outlined on page 57 of the report and whether there were plans to mitigate the financial burden increase?	The Director, Children's Services advised Members that Clare Lodge was a source of revenue and therefore, was not a financial burden.
	Members asked what the plans were for the wheelie bins outlined on page 58 of the report and whether they were part of the proposals for replacement charges.	The Head of Environmental Partnerships advised that the financial amount outlined in the report was for the cost of replacement bins which would be negated by the income that would be received for replacement of lost, stolen or damaged bins.
The Committee <b>RESOLVED</b> to note this section of the budget.		
<b>Appendix D</b> <b>Page 61 to 72</b> Financial Risk Register	Members commended that they were pleased to see that climate change had been included in the risk register on page 71 of the report, however it had only related to flooding. Members also asked if other risk factors could be included, such as those raised at the Full Council meeting on 10 November 2021.	The Cabinet Member for Finance confirmed that risk factors would be included as suggested.
	Members asked about the capital receipts outlined on page 67 of the report and whether there would be enough funding raised to repay debt by using the sale of assets?	The Corporate Director for Finance advised that the Council had been trying to reduce its reliance on capital receipts to help fund revenue over the past three years. However, if the Council had any deficit to close in 2022/23, this would need to be met by capital receipts. There was a review

		currently underway to identify potential asset sales to repay debt if necessary. Furthermore, this exercise was being undertaken as part of the Council's asset rationalisation programme.
	Members asked about page 71 of the report and climate change in the City and flooding and asked for assurances that there would be adequate risk assessments undertaken especially in relation to the embankment University development to introduce mitigated financial risks?	The Cabinet Member for Finance and the Leader of the Council advised that the public and stakeholders were currently being consulted over what development they would like to see on the embankment. In addition, there would be the correct risk assessments undertaken, including financial with any development application being proposed for the embankment.
	Members asked about the impact of Brexit outlined on page 70 of the report and whether the Council had been impacted by European Union funding and the loss of staff?	The Corporate Director for Finance confirmed that EU funding was available for several years.  In addition, the retail, hospitality and leisure sector had suffered a staff shortage in Peterborough, however, the reasons for this were unknown and would need to be reviewed.
	Members asked about the risk of losing funding for school development outlined on page 68 of the report and whether that had related to current school development plans? In addition, Members asked whether the plans were in relation to grants and not the funding received from the Government to expand schools.	The Director for Education advised Members that the Council received a basic need grant and there was sometimes a delay in receiving that funding. This was subject to policy change in terms of the pay out for this funding, however the Council had been proactive in safeguarding funding and had drawn resources from other areas. In addition, the Government had announced a £3.2bn funding scheme for special schools nationally. The Council's capital programme would move towards grant funded routes in the future, therefore reducing the reliance on borrowing.
	Members asked about the outsourced contractual	The Corporate Director for Finance advised Members that

	commitments outlined on page 67 and whether the management would be brought in house in the future?	all contracts were being reviewed to identify if they could be better managed.
<p>The Committee <b>RESOLVED</b> to note this section of the budget, and the following action point was agreed:</p> <p><b>ACTION AGREED:</b></p> <p>That the Cabinet Member for Finance would review the climate change risk outlined on page 71 of the Cabinet report to include the elements of Councillor Day's agreed motion raised on 10 November 2021, in relation to a climate change adaptation plan, in order to ensure that all wider environmental impact risks are captured.</p>		
<p><b>Appendix E</b>  <b>Page 73 to 84</b>          Equality Impact Assessments</p>	<p>Members commented about the Equality Impact Assessment (EIA) in relation to the charge for bins that were lost, stolen or damaged. It was felt that some residents that had to store their bins out on the streets, would be at a disadvantage to those residents that could store their bins within their property boundary, and this had not been reflected in the EIA.</p>	<p>The Cabinet Member for Finance advised that it was not common for bins that were stored on the streets to be stolen or lost.</p> <p>The Head of Environmental Partnerships also advised that residents were advised to place house numbers on their bins to alleviate the issue of being misplaced.</p>
	<p>Members asked about the proposals to reduce street washing and whether gully cleaning would also be reduced too?</p>	<p>The Head of Environmental Partnerships advised that the cleaning of gullies was operated by the highways team. The street cleaning only related to the Cathedral and Bridge Street.</p>
	<p>Members asked whether the relocation of the market to Bridge Street and Cathedral Square would be affected by the reduction in street cleaning.</p>	<p>The Head of Environmental Partnerships advised that there was a specific budget for the market street cleaning which would be adapted for the move.</p>
<p>The Committee <b>RESOLVED</b> to note this section of the budget.</p>		
<p><b>Appendix F</b>  <b>Page 85 to 107</b>          Carbon Impact Assessments</p>	<p>Members commented about the carbon impact assessment on the proposed replacement charge for bins and raised concerns over the impact of residents putting recycle</p>	<p>The Head of Environmental Partnerships advised that there could be a reduction in carbon impact as there may be less abuse of the current system for replacement bins by introducing the charges.</p>

	or garden waste into the black bin.	
	Members asked if there had been any impact reported by neighbouring councils on recycling rates as a result of the charges introduced and adopted by them for lost, stolen or damaged bins.	The Head of Environmental Partnerships advised that there had been no impact identified by other councils in relation to the decrease on recycling rates as a result of the charges introduced for a replacement bin.
<p>The Committee <b>RESOLVED</b> to note this section of the budget, and the following action points was agreed:</p> <p><b>ACTIONS AGREED</b></p> <p>That the Cabinet Member for Finance would review the carbon impact assessment undertaken for income generation in relation to the proposed charges for the replacement of stolen, lost or damaged bins, which was outlined on page 91 of the report, to ensure that the correct carbon impact had been identified</p> <p>The Head of Environmental Partnerships would provide Members with comparative data from neighbouring councils in relation to the impact on recycling rates as a result of fees introduced for bins that had been stolen, lost or damaged.</p>		
<b>General Comments, any overall recommendations and Conclusion of item 4.</b>		
	Members commented that future scrutiny training should include a budget element in order to work towards attaining a balanced budget for the Council.	The Cabinet Member for Finance and the Leader of the Council confirmed that extra training relating to scrutiny of the budget would be planned going forward.
<p>The Committee <b>RESOLVED</b> to note this section of the budget.</p>		

CHAIRMAN

The meeting began at 6.00pm and ended at 20:09pm

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 7.
<b>6 JANUARY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Sue Grace, Director of Customer Services & Digital	
Cabinet Member(s) responsible:	Cllr Marco Cereste – Cabinet Member for Digital Services & Transformation	
Contact Officer(s):	Sam Smith - Assistant Director, I.T. and Digital Services	Tel. 07795 092974

**PORTFOLIO PROGRESS REPORT - FOR THE CABINET MEMBER FOR DIGITAL SERVICES AND TRANSFORMATION**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Cllr Marco Cereste – Cabinet Member for Digital Services and Transformation	<b>Deadline date:</b> N/A
It is requested that the Growth, Environment and Resources Scrutiny Committee note the contents of this report.	

**1. ORIGIN OF REPORT**

1.1 This report is provided to update the Growth, Environment and Resources Scrutiny Committee on the progress of IT which is under the responsibility of the Cabinet Member for Digital Services and Transformation.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report is being presented by Cllr Cereste at the request of the Growth, Environment and Resources Scrutiny Committee. The report will provide and update on the progress of the IT & Digital Strategy.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

- 1. City Centre Management – to be presented at a future scrutiny meeting
- 8. Partnerships and Shared Services – to be presented at a future scrutiny meeting
- 9. Digital Services and Transformation – IT and Digital Services to be presented today

2.4 This report sets out the progress of the IT & Digital Strategy which supports all of the Corporate Priorities and the Sustainable Community Strategy.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 **Background and Context**

At the Scrutiny meeting on 10<sup>th</sup> March 2021 the key aspects of this IT strategy were set out for review along with a summary of the work done to date. The following is an update on activity since that meeting.

In 2022 the intention is to review and update the IT strategy as it was initiated and approved in 2019 and much has changed since then. Many of the elements of this strategy have been or are in the process of being delivered and there has been a huge change in how the Council uses IT as a result of the pandemic, which presents a different strategic context.

#### 4.2 **Digital Capabilities and the response to Covid 19**

The IT & Digital Strategy, approved in 2019, included a strong focus on ways of working and increasing the Digital capability across the Council. As reported in March 2021, this focus supported the response of the Council to the Covid-19 outbreak in 2020 and continues to support the further recovery work for Public Health and the wider Council.

##### **Covid 19 Recovery support**

The Public Health England national system for recording and managing Covid-19 case data changed in the summer of 2021 and the IT systems used by Peterborough City Council & Cambridgeshire Council for Outbreak Management, Contact Tracing and Isolation Support were upgraded to accommodate this change, enabling the automation of data from the national system to our local system.

After the success of the Peterborough and Cambridgeshire Isolation Support team using new contact centre technologies the Contact Tracing team moved to using the same telephony system, enabling the service to have one number for each Council. This meant staff could share their resources more effectively across the different organisations supporting the service, and gain better insights and improve the management of the service whilst preserving the discrete identity of each Council.

Work has also been underway to support the staff return to offices. We have developed a workspace booking app and are trialling approaches to Hybrid meetings - meetings with a mix of virtual and in person participants.

#### 4.3 **The IT & Digital Strategy included these specific workstreams:**

- Office 365 – more than just email;
- Shared Digital approach;
- Shared IT Infrastructure;
- Converged Business Systems;
- Shared Data to inform decision making;
- An organisational Structure for 2020 and beyond.

##### **Office 365 – more than just email**

As reported previously, this element of the strategy has been very successful and has supported the move of Council staff to remote working with an exponential uptake in the use of tools such Teams for video conferencing and collaboration during 2020/21. This platform continues to support the Council in remote working with tools such Teams now being embedded in everyday use. As well as underpinning the fundamental work of the Council, the 365 platform is now being utilised more fully to provide more digital solutions, including the new Freedom of Information system (referenced below).

##### **Shared Digital approach**

All elements of the IT & Digital Strategy underpin and support the wider digitisation of Council services but there are also workstreams around specific Digital initiatives looking at key areas. Since the last report the following Digital initiatives have been completed:

- ‘My Peterborough/Fix my street’ which allows citizens to use cameras on their phones and other devices to report a problem and has aerial photography and integration into



the business systems used by services such as Waste & Highways. There have been many recent updates to this digital solution, in particular integration with the systems used by Aragon. That means it is now possible in some areas (e.g Fly-tipping and Graffiti) to send information automatically between My Peterborough and Aragon for both initial reports and updates. The look and feel of the mobile app has been improved and more updates are planned in several areas, including bulky waste collection.

- The procurement and implementation of new system for **Household Waste Centre (HWC)** permits which is completely electronic and replaced the paper-based system used prior to Covid-19.
- The replacement of the system used to manage the tracking and response to Freedom of Information requests for the Council. The legacy system was replaced with one developed internally using Microsoft 365 technology. This not only leverages the Council's investment in that software but streamlines the process for managing this statutory requirement and ensures that information is available to the public in a timely and appropriate manner.
- The Council now has a digital signatures system (**Esignatures**) which means that documents requiring signature approval can be sent to 3rd parties enabling them to sign digitally, this can be used to reduce costs in many teams across the Council.

### **Shared IT Infrastructure**

As reported in March 2021, several areas of work are being progressed under this workstream. The most notable of these is the move of the Cambridgeshire County Council and partner IT systems from Shire Hall to Sand Martin House which allows for future convergence of infrastructure as well as an income for Peterborough City Council from the hosting charges. This work was completed successfully in November 2021.

The next major project which begins in December is the replacement of the Storage Area Network (SAN) for both Councils. As part of the strategy of moving towards shared infrastructure this replacement will be a joint project and solution utilising the appropriate technologies.

### **Business Systems**

In line with the IT & Digital Strategy and the wider sharing of front-line services in People & Communities, the two Councils now use the same IT Systems for Adult's social care and Children's social care. Additional functionality for each system is being progressed and these initiatives will support efficiencies within the service and in some cases with 3<sup>rd</sup> parties. A significant programme of work to review the systems used within Education is now underway and will continue into 2022.

Other areas of progress include:

- The migration of the aging HR & payroll system for Peterborough City Council to a Cloud solution which provides a better and more efficient service overall that can be accessed from home as well as the office.
- The licencing and case management system for the regulatory areas of Peterborough City Council (Licencing, Housing and Trading Standards) are in the process of being migrated from the legacy system to a new system.

### **Shared Data to inform decision making**

The implementation of modern and powerful reporting tools (building on the Microsoft 365 platform) continues with emphasis on the migration of existing reports through to the new platform. This work provides really powerful and accessible reporting for services.

### **An organisational Structure for 2020 and beyond.**

As noted in the previous report, this part of the strategy is fundamental to the ensuring that the IT & Digital services provided to Peterborough City Council supports both the current and future needs of teams, staff, Members and citizens. Building on the work done as part of the exit of

the Serco Managed ICT contract in October 2020 and the appointment of the Assistant Director of IT & Digital Services in November 2020, the creation of a consolidated management structure is now complete with the Heads of Service confirmed in post. The next stage, consolidating the remaining team structure, is underway.

#### 4.3 **Financial sustainability and scrutiny.**

As with all services provided by the Council, IT budgets (both revenue & capital) are being reviewed in as part of the budget preparation for next financial year (2022/23). This activity is receiving detailed scrutiny via the cross-party budget review group, and the full budget scrutiny meetings ahead of the full council meetings.

As part of this process there has been significant scrutiny of both in-year and future year investment in IT and Digital Services with all investment assessed against a set of criteria to ensure that only essential investment is retained. As a result, some initiatives have been withdrawn, the scope of others reduced and the ones that remain are meet the essential requirements of the Council.

### 5. **CONSULTATION**

5.1 Not Applicable - this is an update report for information.

### 6. **ANTICIPATED OUTCOMES OR IMPACT**

6.1 It is anticipated that the Growth, Environment and Resources Scrutiny Committee will note the content of this report and any comments will be fed back to aid in future improvements to the services delivered.

### 7. **REASON FOR THE RECOMMENDATION**

7.1 To allow scrutiny of the Portfolio of the Cabinet Member for Digital Services & Transformation.

### 8. **ALTERNATIVE OPTIONS CONSIDERED**

8.1 The alternative option was to not present this report to the Growth, Environment and Resources Scrutiny Committee. This option was not taken forwards as it was important to allow clear and transparent scrutiny of these services.

### 9. **IMPLICATIONS**

#### **Financial Implications**

9.1 This report is to give an overview / progress update. The finances that support this activity are already confirmed in the budget or are part of the current business planning process for 2022/23. as such there are no financial implications.

#### **Legal Implications**

9.2 This report is to give an overview / progress update and as such there are no direct legal implications. As regards specific projects, legal advice has been and will be sought on a case by case basis

#### **Equalities Implications**

9.3 This report is to give an overview / progress update as such there are no anticipated equality implications although the IT & Digital Strategy is underpinned by a commitment to improve access to services, data and information.

#### **Rural Implications**

9.4 This report is to give an overview / progress update as such there are no rural implications.

## **Carbon Impact Assessment**

9.5 This report does not contain any decisions that will have an impact on Carbon Dioxide emissions.

### **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

### **11. APPENDICES**

11.1 There are no appendices to this Report.

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 8
<b>6 JANUARY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Law and Governance	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628

**MONITORING SCRUTINY RECOMMENDATIONS**

R E C O M M E N D A T I O N S	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The Growth, Environment and Resources Scrutiny Committee agreed at a meeting held on 28 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report enables the Growth, Environment and Resources Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

*The Scrutiny Committees will:*

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND**

- 4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.
- 4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

### 5. **ANTICIPATED OUTCOMES OR IMPACT**

- 5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

### 6. **REASON FOR THE RECOMMENDATION**

- 6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

### 7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 7.1 Minutes of the Growth, Environment and Resources Scrutiny meetings held on 7 July 2021, 8 September 2021 and 3 November 2021.
- 7.2 Minutes of the Joint Scrutiny Committee meetings held on 11 November 2020 and 17 November 2021.

### 8. **APPENDICES**

- 8.1 Appendix 1 – Recommendation Monitoring Report

**RECOMMENDATION MONITORING REPORT 2021/22**

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Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INTIAL REPORT</b>	To consider the capacity of Peterborough City Council to play its full part in developing and implementing an area wide action plan with a view to making recommendations regarding officers' skills and availability.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.	<b>Ongoing</b>
7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INTIAL REPORT</b>	Alongside a Carbon Management action plan, the City will need an emergency resilience and adaptation plan which considers in detail and addresses the impact of climate change our community and considers the impact on our most vulnerable communities.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.	<b>Ongoing</b>
7 JULY 2021	Climate Change	<b>TO INFORM</b>	Recommend engagement with	Due to be considered by	<b>Ongoing</b>

	Working Group / Place and Economy	<b>STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INTIAL REPORT</b>	tenant farmers and partner landowners at an early stage, e.g., to encourage non- traditional use of land.	a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.	
7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INTIAL REPORT</b>	Recommend that Peterborough City Council works with the Combined Authority to transform the road network to favour pedestrians and cyclists.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.	<b>Ongoing</b>
8 SEPTEMBER 2021	Councillor Simons, Cabinet Member for Waste, Street Scene and the Environment	<b>TREE MANAGEMENT – POTENTIAL REVIEW OF THE TREE AND WOODLAND STRATEGY, SCOPING</b>	The Growth, Environment and Resources Scrutiny Committee recommended to the Strategic Planning Manager that the replacement tree policy should	Response received from the Strategic Planning Manager below:	<b>Completed*</b>



**FOR APPROPRIATE EXCEPTIONS AND REVISED TREE PLANTING TARGETS**

not be just based on numbers but on the benefits and impacts such as biodiversity, mitigating the impact of climate change, net carbon benefits and net gain and should be in line with the current planning policy.

The replacement tree policy is a policy established in the Trees and Woodland Strategy, a Strategy reserved for Full Council approval only. As such, only Full Council could adopt such a change. Nevertheless, the suggestion is intended to be included as part of a wider tree related report to Cabinet scheduled for 15 November. In that report, it will refer to the Scrutiny Committee recommendation together with an officer comment on whether it is recommended that Cabinet make such a recommendation up to Full Council for incorporation in an updated Trees and Woodland Strategy. That report to Cabinet has not yet been finalised at officer level. However, officers are presently minded not to recommend such a change to the policy. This is because officers opinion is that the practical implementation of this approach would be difficult, as replacing one tree for several trees in a specific location is not always possible. The costs would also be considerably more (once maintenance has been factored in), and no budget is available for this. Moreover, officers are conscious of the substantial increase in tree planting as being recommended by the Climate Cross Party Working Group, which will require widespread planting throughout the city in any event. Attempting to factor in a further large scale tree planting programme via a greater than 1-for-1 replacement policy will place further demands to implement, both financially and officer time. On balance, therefore, Scrutiny Committee’s request is not presently minded to be supported by officers.

Cabinet Recommendations from 15 November 2021:

Cabinet considered the report and **RESOLVED** to:

1. Endorse the tree planting and other related recommendations of the Climate Member Group to Full Council, as set out in Appendix 1, subject to the following change:
 

“6. That Council investigates all reasonable options to secure additional external revenue funding, of around £70,000 per annum, in order to secure (a) additional staffing support (cost c£50,000 pa) to: undertake the work required to bid for funds; to maintain the evidence base to support locations to deliver new planting; undertake ground truthing of sites identified for potential planting; and overall manage the delivery of the ambitious tree planting programme, the scale of which will be similar to that achieved under the Development Corporation programme of the 1970s/80s; and (b) a small funding pot (c£20,000 pa) to be used to help directly deliver the tree planting targets in any particular year where 100% grant funding cannot be secured.”
2. Recommend to Full Council that the Trees and Woodland Strategy, in addition to any amendments arising from recommendation 1, be further amended by way of (a) an updated Tree Risk Management Plan, as set out in Appendix 2; and (b) introduction of new operational guidelines in respect of daylight loss and vegetation encroachment, as set out in para 4.24.
3. Welcome the national ‘Queen’s Green Canopy’ scheme, and instruct officers to (a) take all reasonable opportunities to promote the scheme with the public, encouraging the public and businesses to ‘plant a tree for the Jubilee’; (b) determine whether any of the council’s land holdings due to have tree planting introduced over the next two winters be specifically designated (with appropriate signage) as a ‘Queen Green Canopy’ planting (such as a

new copse, woodland or orchard), and (c) where appropriate, submit where appropriate tree planting done by the council over the next 2 winters to the national Queen's Green Canopy database, so that the council's contribution can be recognised.

Response to Scrutiny recommendation in Cabinet report (agenda item 6).

4.21 On 8 September 2021, the Scrutiny Committee had a wide-ranging discussion relating to tree matters, including consideration of whether the Trees and Woodland Strategy had the right policy framework to tackle nuisance trees (such as whether exceptions to standard policy be introduced).

4.22 Officers did not recommend making such changes to the Strategy, and this was, following discussion, endorsed by Committee. However, as an alternative way to tackle the 'nuisance' issues raised by Scrutiny, officers did recommend greater clarity in the Strategy in respect of operational guidelines to which Aragon work to, specifically in relation to encroaching trees and loss of daylight. Scrutiny Committee endorsed these new proposed guidelines, and recommended them to Cabinet.

4.25 The aforementioned Scrutiny Committee discussed a number of other potential amendments to the Trees and Woodland Strategy, and one aspect in particular was recommended. The Committee was concerned that the current Strategy operated on the basis that when a council owned tree was felled, a replacement was on the basis of 1 for 1, and the replacement potentially being a very small tree. The precise reference within the Strategy is para 9.2.24, bullet points 1 and 2, which state as follows:

- Council owned street trees that are removed will be replaced on a one for one basis, using established nursery grown standard trees.
- Trees felled owing to them being inappropriate for their location will replanted on a one for one basis, typically elsewhere within the ward. The size of nursery stock used within these location will vary to the planting location.

4.26 The Committee recommended that the replacement tree policy should not be just based on numbers but on the benefits and impacts such as biodiversity, mitigating the impact of climate change, net carbon benefits and net gain, and should be in line with the current planning policy (whereby developers must replace trees on a development site on a greater than 1-for-1 basis).

4.27 Officers opinion is that the practical implementation of this approach would be difficult, as replacing one tree for several trees in a specific location is not always possible. The costs would also be considerably more (once maintenance has been factored in), and no budget is available for this. Moreover, officers are conscious of the substantial (10-20x fold) increase in tree planting as being recommended by the Working Group, which will require widespread planting throughout the city in any event. Attempting to factor in a further large scale tree planting programme via a greater than 1-for-1 replacement policy will place further demands to implement, both financially and officer time. On balance, therefore, Scrutiny Committee's request is therefore not supported by officers, and Cabinet are not asked to recommend any changes to Full Council in this regard.

Full Council Decision on 8 December 2022:

A vote was taken on the recommendation and Council **RESOLVED** (unanimous with no Members indicating to vote against or abstain) to agree that the Trees and Woodland Strategy, in addition to any amendments arising from Cabinet resolution 1, be further amended by way of (a) an updated Tree Risk Management Plan, as set out in Appendix 2 to the report; and (b) introduction of new operational guidelines in respect of daylight loss and vegetation encroachment, as set out in para 4.24 of the report.

3 NOVEMBER 2021	Councillor Simons, Cabinet Member for Waste, Street Scene and the Environment	<b>PORTFOLIO PROGRESS REPORT FROM THE CABINET MEMBER FOR WASTE, STREET SCENE AND THE ENVIRONMENT</b>	The Growth, Environment and Resources Scrutiny Committee considered the report and <b>RESOLVED</b> to recommend to Cabinet the suspension of the zero charge for bulky waste collection and the use of these resources to salvage more and increase recycling and re-use in Peterborough. Meanwhile, the Committee encourages the Cabinet Member to explore better enforcement measures that are efficient, economic and effective. The Committee encourages all councillors to promote recycling measures in their wards and use the revision of policies as an opportunity to educate residents.	Recommendation sent to Cabinet Member and Officers.  Response pending.	<b>Ongoing</b>
17 NOVEMBER 2021 – JOINT SCRUTINY OF THE BUDGET	Councillor Andy Coles, Cabinet Member for Finance	<b>MEDIUM TERM FINANCIAL STRATEGY 2023 TO 2024/25 – PHASE ONE</b>	It was recommended to the Cabinet Member for Finance that no proposals on the hydrotherapy pool funding would be put to Council until the users' group and wider disability communities that may be affected had been fully consulted and reported back.	Jamie Fenton (Partnership Manager) has been meeting with Karen Oldale (Chair of the Friends Group) every 3-4 weeks.  When our proposal was published it was immediately shared with the Pool's Friends email group with a link to the consultation.  Karen posted the news with a link to the Budget Consultation on their website - <a href="http://www.hydrotherapy-peterborough.com/com">http://www.hydrotherapy-peterborough.com/com</a>	<b>Completed*</b>

				<p><a href="#">munity/st-george-s-community-hydrotherapy-pool-12973/news/possible-sale-of-st-george-s-community-hydrotherapy-pool-50054</a></p> <p>The same information was shared on their Friends and Service Users Twitter and Facebook accounts.</p> <p>Karen was questioned by the Peterborough Disability Forum about the sale as there were concerns but everyone seemed genuinely happy after she had explained her view and what was planned.</p> <p>Users have been contacted by the purchaser via Karen, to ask what they would like to see in a refurbishment.</p>	
17 NOVEMBER 2021 – JOINT SCRUTINY OF THE BUDGET	Councillor Andy Coles, Cabinet Member for Finance		It was recommended that the Cabinet Member for Finance consider a differential charge for a replacement green and black bin and that the proposed charge would be less for the green bin than the black bin. This was hoped to encourage residents not to put recycled waste into their black bin.	We will look at a different cost model for the replacement of recycling bins as opposed to residual bins, whilst still ensuring this delivers the same level of financial benefit as the proposal included within phase one. The current	<b>Ongoing</b>

				<p>proposal for replacement bins is based on the current true costs of this service, when we complete the modelling to look at this recommendation one of the options, we will consider is to increase the costs of the replacement residual bins, which would allow us to reduce the cost of the recycling bins. Options will be drafted by officers in Place &amp; Economy and Finance, with the options being presented to the Financial Sustainability Working Group for review. it is important to remember the Council needs to work on the delivery of Financial Sustainability, therefore we need to ensure any options presented are delivering to that priority.</p> <p>For some additional context last financial year the Council replaced roughly the same of each bin type with 1054 residual and 908 recycling bins being replaced</p>	
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**RECOMMENDATION MONITORING REPORT 2020/21**

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
11 NOVEMBER 2020 – JOINT SCRUTINY OF THE BUDGET	Cllr Cereste, Cabinet Member for Waste, Street Scene and the Environment  James Collingridge – Head of Environmental Partnerships  Richard Pearn – Head of Waste, Resources and Energy	<b>MEDIUM TERM FINANCIAL STRATEGY 2021/22 TO 2023/24 PHASE ONE</b>	The Joint Meeting of the Scrutiny Committees <b>RESOLVED</b> to recommend that the proposals for the increase in fees for the brown bin waste collection be reviewed and a cost benefit analysis be completed with a view to removing the fees altogether, the outcome of which to be provided to the Committee.	Waste slide deck received on 4 December 2020 and sent out to Committee on 4 December by D Beauchamp	<b>Ongoing</b>

46 \* = Pending Committee's approval

<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 9
<b>6 JANUARY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Interim Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628

**FORWARD PLAN OF EXECUTIVE DECISIONS**

R E C O M M E N D A T I O N S	
<b>FROM:</b> David Beauchamp, Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Growth, Environment and Resources Scrutiny Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Growth, Environment and Resources Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

*ii)* By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 17 January 2022.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions



# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 17 DECEMBER 2021

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Walsh; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS****KEY DECISIONS FROM 17 JANUARY 2022**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>New Peterborough City Market – KEY/17JAN2022/01</b> - As part of the Northminster development, the city market will be relocated to Bridge Street. The Cabinet Member will be asked to formally approve:</p> <ol style="list-style-type: none"><li>1) the closure of the existing city market</li><li>2) the establishment of a new city market</li><li>3) the award of contract to a supplier(s) to develop and install a food court and market stalls</li></ol>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>January 2022</b></p>	<p><b>Communities Scrutiny Committee</b></p>	<p>Central</p>	<p>Consultation is taking place with existing city market traders. Notice of the market closure has also been published in the Peterborough Telegraph and the public invited to send representations to the council.</p>	<p>Ian Phillips - Head of Communities and Partnerships Integration Email: <a href="mailto:ian.phillips@peterborough.gov.uk">ian.phillips@peterborough.gov.uk</a></p>	<p>A Cabinet Member Decision Notice setting out the full details of the proposals.</p>

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<p><b>Amendment to Hotel Loan Facility - KEY/17JAN2022/02</b> - An amendment is required to the Hotel Loan Facility with Fletton Quays Hotel Ltd</p> <p>52</p>	<p><b>Councillor Andy Coles, Cabinet Member for Finance</b></p>	<p><b>May 2022</b></p>	<p><b>Growth, Environment and Resources Scrutiny Committee</b></p>	<p>Fletton and Stanground</p>	<p>Consultation has been undertaken with the Council's Quantity Surveyors working for the Council on this project</p>	<p>Carole Coe, Commercial Finance Manager, Tel:07966 570604, Email: carole.coe@pe-terborough.gov.uk</p>	<p>The decision will include an exempt annex containing a commercially confidential update from the Director of the Fletton Quays Hotel Ltd.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<p><b>Opt Into The National Scheme For Auditor Appointments From 2023 - KEY/17JAN2022/03</b> - Confirm to Public Sector Audit Appointments that it will opt into the national scheme for auditor</p> <p>53</p>	<p><b>Councillor Andy Coles, Cabinet Member for Finance</b></p>	<p><b>February 2022</b></p>	<p><b>Growth, Environment and Resources Scrutiny Committee</b></p>	<p>N/A</p>	<p>N/A</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590 Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>Report and Invitation letter</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p> <p>54</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@pe terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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2.	<p><b>Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02</b></p> <p>To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, <a href="mailto:charlotte.palmer@peterborough.gov.uk">charlotte.palmer@peterborough.gov.uk</a></p>	<p>To be determined.</p>

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<p>56</p> <p><b>3. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01</b> – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Peter Carpenter, Acting Corporate Director of Resources Email: peter.carpenter@peterborough.gov.uk Tel: 01733 452520</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>4. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b> Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>



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57	<p><b>5. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02</b></p> <p>Approval to dispose of former playing fields and Angus Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: <a href="mailto:tristram.hill@peterborough.gov.uk">tristram.hill@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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6.	<b>Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03</b> - Acquisition of a freehold property for a community hub.	<b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>December 2021</b>	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders.	Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@peterborough.gov	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
7.	<b>Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS - KEY/7DEC20/01</b> - Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS for all Education and social care transport procurement.	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b>	<b>December 2021</b>	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  Agreed at RIT Board and Joint Commissioning Board	Bryony Wolstenholme - Passenger Transport Operations Tel: 01733 317453 Email: bryony.wolstenholme@peterborough.gov.uk	Joint Commissioning Board decisions 25.08.2020/ RIT Board 19.02.2020

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59	<p><b>8. Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - KEY/7DEC20/02</b> - Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - Business Transformation &amp; Strategic Improvement Service Support element</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Christ Yates, Finance, 01733 452527, <a href="mailto:chris.yates@peterborough.gov.uk">chris.yates@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>9. Mechanism selected for the supply of agency workers – KEY/21DEC20/02 –</b> Options appraisal being undertaken for the Council's future supply of agency workers beyond expiry of the current contracts. This decision recommends the option that should be taken forward in the long term.</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Legal, procurement, market analysis.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: <a href="mailto:Peter.carpenter@peterborough.gov.uk">Peter.carpenter@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>10. Procurement of 22 one bedroom flats for the accommodation of people who have previously been rough-sleepers – KEY/04JAN21/01</b> - The decision is to approve the use of £625K capital grant towards the purchase of 22 one bedroom flats. There is a further decision to approve borrowing of up to £1,675,000 from Public Works Loan Board towards the purchase of the 22 one bedroom flats.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation with MHCLG and Homes England</p>	<p>Mohamed Hussein Interim Director of Housing: Needs and Supply, Tel:07866 474953, Email: mohamed.hussein@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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11.	<p><b>Extension of the Delivery of Leisure and Cultural Services – KEY/15MAR21/02</b></p> <p>Extension of the delivery of Cultural Services by City Culture Peterborough, and Leisure Services by Peterborough Limited for three years to rationalise and reorganise service delivery in light of the effects of COVID-19. The 3-year extension will give time to properly reorganise, and allow time for the culture and leisure sectors to rebuild in time for future delivery options to be explored from 2024, including direct provision, working with partners, the establishment of a cooperative delivery model, or a public tender exercise..</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>December 2021</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Pete Carpenter, Corporate Director Resources, 01733 452520, Peter.Carpenter@Peterborough.Gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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62	<p><b>12. Bretton Court Redevelopment Scheme – KEY/15MAR21/04</b></p> <p>1. Approve the surrender of the Council's lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender</p> <p>2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below</p> <p>3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Harris, Senior Estates Surveyor, NPS Peterborough            Email: helen.harris@nps.co.uk            Tel: 01733 384534            Mobile: 07920 160181</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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13.	<p><b>Approval for application of Government funding for a heat network - KEY/29MAR21/02</b></p> <p>The Peterborough Integrated Renewables Infrastructure (PIRI) is designing a low carbon heat network for Peterborough. In order to develop the designs an application for Government Grant funding will be required and this decision is to provide approval for that application.</p>	<p><b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation have been undertaken with the engaged advisors</p>	<p>Elliot Smith - Commercial Manager; Energy, Infrastructure and Regeneration. Tel: 07506536565 Email; <a href="mailto:elliott.smith@peterborough.gov.uk">elliott.smith@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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<b>14.</b>	<p><b>PCC Homecare Framework – KEY/12APR21/02</b></p> <p>The extension of the PCC Homecare Framework for 12 months, plus delegated approval. Contract states three years, plus up to seven years, in 12 months increments. Due to be extended in September 2021, for 12 months.</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2021</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders</p>	<p>Ruth Miller, 07795046754, ruth.miller@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<b>15.</b>	<p><b>64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 –</b></p> <p>Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Tristram Hill Strategic Asset Manager Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>



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16.	<b>Fleet Procurement - KEY/26APR2021/08</b> - Formal tender for various Fleet vehicles for Aragon Direct Services including areas such as Street Cleansing and Property Maintenance	<b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b>	<b>December 2021</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	James Collingridge, Head of Environmental Partnerships, Tel: 01733864736, Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17. 51	<b>Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02</b> – To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>December 2021</b>	Communities Scrutiny Committee	All Wards	Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.	Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: <a href="mailto:sharon.malia@peterborough.gov.uk">sharon.malia@peterborough.gov.uk</a>	To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement/ Commissioning information.
18.	<b>Approval to commit funding for a bespoke specialist placement for a four year period 2021-2025 – KEY/07JUN21/01</b> Approval to commit funding for a specialist regulated bespoke placement for a period of four years from 2021-2025.	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b>	<b>December 2021</b>	Children and Education Scrutiny Committee	Not yet known as property has yet to be located /decided upon.	Extensive consultation has taken place and is on going amongst all system stakeholders and interested parties.	Helene Carr - Head of Service Children's Commissioning. . Contact: 07904909039: email - helene.carr@peterborough.gov.uk	The decision will include an exempt annexe. By virtue of paragraph 2, Information which is likely to reveal the identity of an individual.

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66	<p><b>19. Active Lifestyle and Sports Strategy – Refresh – KEY/2AUG21/02</b> - A review of the Active Lifestyles and Sports Strategy following the impact of Covid-19 and services across the city. Since the strategy was adopted in 2018/19 there have been significant developments with the culture and leisure services being delivered by new operators, the demise of certain stakeholders and a stronger importance of working with public health so they are aligned with physical activity for residents health and wellbeing, both physically and mentally.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>April 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Currently in early stages of the review, working with Cambridgeshires Active Partnership, Living Sport a outline plan of a steering group and consultation will be delivered. This will also align with Sport England’s new 10 year strategy which is being launched in 2021 along with a new funding framework.</p>	<p>Jamie Fenton - Partnership Manager, Culture, Sport and Leisure, Email: jamie.fenton@pet erborough.gov.uk – Tel: 07976382756</p>	<p>Current Strategy will be used as a good starting point, this will have statistics updated, a new steering group developed and a new way to evidence actions/outcomes by stakeholders</p>

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20.	<p><b>Capita Revenue &amp; Benefits Academy system migration to cloud – KEY/30AUG21/01 -</b></p> <p>To approve the award of contract for the procurement of ICT cloud-based services from Capita UK Limited</p> <p>through to a Framework Agreement for the period 1st September 2021 to 31st August 2026 for a value of £630,000</p>	<p><b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Data has been gathered from the existing on premises system and been analysed by Capita to inform their proposal. Capita's proposal has been shared with internal stakeholders and Serco who process on behalf of the council. Feedback has been collated and sent back to Capita to allow them to amend their proposal and draft the contract</p>	<p>Jason Dalby, ICT Project Manager, Tel:07931 176848, Email: jason.dalby@pet erborough.gov.uk</p>	<p>Project Brief, Business Case, Specification of Requirements, Capita proposal, data protection and climate impact assessments</p>
21.	<p><b>Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust – KEY/11OCT21/03</b></p> <p>This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b></p>	<p><b>December 2021</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@ cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>22. <b>Disband Peterborough City Market from Laxton Square and relocate to a new location – KEY/11OCT21/04</b>  As part of the Northminster development, the current market site is required to be decommissioned and the site vacated in early 2022. The proposal to the Cabinet Member will be to disband the current market, serve all appropriate legal notices to existing traders and authorise officers to develop an alternative market location.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>December 2021</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation with market traders will take place over the details of the new market location and transition from the existing site,</p>	<p>Ian Phillips - Head of Communities and Partnerships Integration  ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>23. Appointment of Multidisciplinary Design Team for the Peterborough Museum Extension Project – KEY/11OCT21/05</b></p> <p>Confirmation will be required to appoint the Multi-disciplinary Design Team for the Peterborough Museum Extension. The design team will be procured via the Homes England Framework of Suppliers. The procurement process is currently underway with Expression of Interest Issued, overseen by Peterborough City Council Procurement Officer.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Procurement exercise managed by PCC Procurement team, published notice via Homes England Framework</p>	<p>Rebecca Close, Project Manager, rebecca.close@peterborough.gov.uk, 07813785953</p>	<p>CMDN will be prepared once procurement of project is completed recommending award.</p>
<p><b>24. Traffic Signals Maintenance Funding – KEY/25OCT21/01 -</b></p> <p>Approve the award of £500k to Milestone Infrastructure to upgrade the traffic signals at the Taverners Road / Lincoln Road junction following a successful funding bid to the Department for Transport</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p><b>Growth, Environment and Resources Scrutiny Committee</b></p>	<p>Central, Park and North</p>	<p>Consultation will be undertaken as part of this project</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel:01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>25.</b> <b>Approval for contract to be awarded to Milestone to deliver the new traffic signals maintenance fund – KEY/8NOV21/02</b>  The Council has been awarded £500k as part of the Department for Transport traffic signals fund. The Lincoln Road / Taverners Road signalised junction will be upgraded using this funding.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central, Park and North Wards</p>	<p>Consultation will be undertaken during the design phase of the scheme</p>	<p>Lewis Banks, Transport &amp; Environment Manager, 01733 317465, lewis.banks@pe-terborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>26.</b> <b>Laptop procurement - KEY/22NOV21/01 – Award of contract for laptop devices</b></p>	<p><b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kevin Halls, IT Finance Contract Manager  Email: kevin.halls@cambridgeshire.gov.uk  Tel: 07880053901</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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27.                71	<b>Healthwatch Service - KEY/22NOV21/02</b> - Approval to enter into an agreement for the provision of Healthwatch Service	<b>March 2022</b>	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Sarah Bye Senior Commissioner Tel: 07468 718793	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>28. <b>Community Alarm (Lifeline) Services: (i) delegation of function to Cambridgeshire County Council for new service users; (ii) direct award for legacy service users and (iii) delegation of function to Cambridgeshire County Council for delivery of Enhanced Response Service – KEY/20DEC21/01</b> Community Alarm (Lifeline) Services: (i) delegation of function to Cambridgeshire County Council for new service users; (ii) direct award for legacy service users and (iii) delegation of function to Cambridgeshire County Council for delivery of Enhanced Response Service</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2021</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Procurement, Finance, Legal, Cambridgeshire County Council</p>	<p>Diana Mackay, Commissioner (Early Intervention &amp; Prevention) Adult Services, Tel: 01223 715966, Diana.Mackay@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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<p>29. <b>Development of the Integrated Care System – KEY/20DEC21/02 -</b> Integrated care systems (ICSs) are geographically based partnerships that bring together providers and commissioners of NHS services with local authorities and other local partners to plan, co-ordinate and commission health and care services. They are part of a fundamental shift in the way the health and care system is organised – away from competition and organisational autonomy and towards collaboration, with health and care organisations working together to integrate services and improve population health. ICSs have been developing for several years – the Health and Care Bill will put them on a statutory footing from April 2022.</p>	<p><b>Cabinet</b></p>	<p><b>January 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>The NHS is leading a wide consultation with residents and other system partners</p>	<p>Wendi Ogle-Welbourn Executive Director: People and Communities for both Cambridgeshire &amp; Peterborough Councils Email:wendi.ogle-welbourn@peterborough.gov.uk Tel: 01733 863749</p>	<p>Cabinet Report</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>30. Section 256 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/03JAN22/01</b>            Authorise the Council to enter into a Section 256 Agreement (pursuant to section 256 NHS Act 2006) with the Cambridgeshire and Peterborough Clinical Commissioning Group for receipt of funding relating to health funded support to children and young people and their families for the financial years 2022/2023 and 2023/2024.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</b></p>	<p><b>March 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Pam Setterfield, Commissioning Manager, Tel: 07920 160394, Email: pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
31. 75	<p><b>Novation of Amey LG Materials Recycling Facility contract – KEY/03JAN22/02</b></p> <p>Agreement by the relevant cabinet member to permit a novation of Amey MRF contract and associated legal agreements necessary to complete this process.</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>January 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Richard Pearn, Head of Waste, Resources and Energy,  <a href="mailto:richard.pearn@peterborough.gov.uk">richard.pearn@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None.							

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

<b>NON-KEY DECISIONS</b>							
<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
None.							

**PREVIOUSLY ADVERTISED DECISIONS**

<i><b>DECISION REQUIRED</b></i>		<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
78	<p><b>1. Disposal of former Barnack Primary School caretaker house -</b>                      Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>NA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Bill Tilah, Estates Surveyor                      Email: Bill.Tilah@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
2.	<p><b>Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, <a href="mailto:tristram.hill@nps.co.uk">tristram.hill@nps.co.uk</a></p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
3.	<p><b>Modern Slavery Statement</b> To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>December 2021</b></p>	<p>Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, <a href="mailto:rob.hill@peterborough.gov.uk">rob.hill@peterborough.gov.uk</a></p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, <a href="mailto:Amy.brown@peterborough.gov.uk">Amy.brown@peterborough.gov.uk</a></p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<b>4.</b>	<b>Leisure Facility Options Appraisal</b> - Cabinet Member approval to proceed with the development of a business case to test the viability of a new leisure facility in the city	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>December 2021</b>	Communities Scrutiny Committee	N/A	None at this stage	Emma Gee Email: emma.gee@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>5. <b>Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</b></p> <p>This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>December 2021</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, 07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - <a href="https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0">https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0</a></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>6.</b>	<p><b>Joint PCC and CCC IT Service Management System</b></p> <p>To approve the procurement of a new joint Peterborough City Council [PCC] and Cambridgeshire County Council [CCC] IT Service Management [ITSM] system.</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>December 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p> <p>G-Cloud Procurement Process</p>	<p>Damian Roberts, Project Manager. T: 07485 594522 E: <a href="mailto:damian.roberts@peterborough.gov.uk">damian.roberts@peterborough.gov.uk</a></p>	<p>CMDN and PID</p>
<b>7.</b>	<p><b>Approval of the Peterborough Sufficiency Strategy</b></p> <p>Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b></p>	<p><b>December 2021</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Lou Williams: Director of Children's Services, 07920160141, <a href="mailto:lou.williams@peterborough.gov.uk">lou.williams@peterborough.gov.uk</a></p>	<p>Scrutiny Report</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>8. <b>Werrington Fields and Ken Stimpson Secondary School</b> - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</b></p>	<p><b>December 2021</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Hazel Belchamber, Assistant Director: Education Capital &amp; Place Planning, Tel: 07833481406, Email: hazel.belchamber@cambridgeshire.gov.uk</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>9.</b>	<b>Novation of Dementia Resource Centre contract</b> - Approval to novate the contract for the Dementia Resource Centre from Alzheimer's Society to Alzheimer's Trading Limited (ATL).	<b>Councillor Irene Walsh, Cabinet Member for Integrated Adult Social Care, Health and Public Health</b>	<b>December 2021</b>	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Sarah Bye, Senior Commissioner, sarah.bye@cambri dgeshire.gov.uk, 07468 718793	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Allocation of Workforce Recruitment and Retention Funding in response to the COVID-19 Pandemic - DEC21/CMDN/56</b></p> <p>The Cabinet Member allocated the Workforce Recruitment and Retention Grant issued by central government, totalling £537,375, to CQC Registered Care Home and Community Providers in contract with Peterborough City Council</p>	<p><b>Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>8 December 2021</b></p>	<p><b>Adults and Health Scrutiny Committee</b></p>	<p>All Wards</p>	<p>None.</p>	<p>Shauna Torrance, Tel: 07887631808; Email: shauna.torrance@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>Proposed Closure of Key Theatre &amp; Temporary closure of Werrington Leisure Centre to the public –</b></p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> <li>1. The proposed closure of The Key Theatre from 17<sup>th</sup> January 2022.</li> <li>2. The temporary closure of Werrington Leisure Centre to public use from 1<sup>st</sup> January 2022 until September 2022.</li> </ol>	<p><b>Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>16 December 2021</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>None.</p>	<p>Adrian Chapman, Service Director Community &amp; Safety Cambridgeshire County Council &amp; Peterborough City Council Tel: 07920 160441; Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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## Growth, Environment and Resources Scrutiny Committee Work Programme 2021/2022

Updated: 21 December 2021

Meeting Date	Item	Indicative Timings	Comments
<b>7 JULY 2021</b> <i>Draft Report 18 June 2021</i> <i>Final Report 25 June 2021</i>	<b>Co-opted Member Report</b> To agree to the appointment of co-opted members to the committee for the municipal year 2021/2022  <b>Contact Officer: David Beauchamp, Democratic Services Officer</b>		
	<b>To inform strategic direction in response to the Cambridgeshire and Peterborough Independent Commission on Climate's initial report</b> The report asked the Committee to consider the recommendations from the initial report of the Cambridgeshire and Peterborough Independent Commission on Climate and recommend priorities for the city-wide carbon management action plan to the Climate Change Working Group.  <b>Contact Officer: Hannah Swinburne</b>		
	<b>Review Of 2020/2021 And Work Programme For 2021/2022</b> To review the work undertaken during 2020/21 and to consider the work programme of the Committee for 2021/2022  <b>Contact Officer: David Beauchamp, Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for		

	<p>inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
<p><b>8 SEPTEMBER 2021</b>  <i>Draft Report 20 August 2021</i>  <i>Final Report 27 August 2021</i></p>	<p><b>Tree Management – Potential Review of the Tree and Woodland Strategy, Scoping for Appropriate Exceptions and Revised Tree Planting Targets</b></p> <p>The purpose of this report is to: 1) allow the Committee to receive and comment on a draft updated Tree Risk Management Plan and the measures outlined within it, which, if subsequently approved by Cabinet and Council, will replace the existing Appendix 4 of Trees and Woodland Strategy. 2) to explore the need for exceptions to be inserted in the Trees and Woodland Strategy, to allow the removal of trees in certain areas contrary to normal policy. 3) update Scrutiny on options being explored for tree planting targets on Council owned land.</p> <p><b>Contact Officer: Richard Kay</b></p>		
	<p><b>Ox-Cam Arc – Government Consultation Paper</b></p> <p>With agreement by the Chairman, it was agreed that this important Government consultation paper be brought to Scrutiny Committee’s attention prior to Cabinet determining a formal response to it.</p> <p><b>Contact Officer: Richard Kay</b></p>		
	<p><b>Monitoring Scrutiny Recommendations</b></p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: David Beauchamp, Democratic</b></p>		



	<p><b>Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
	<p><b>Work Programme 2021/2022</b> To consider the Work Programme for 2021/2022</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
<p><b>10 NOVEMBER 2021</b> <i>Draft Report 22 October 2021</i> <i>Final Report 29 October 2021</i></p>	<p><b>Local Cycling and Walking Infrastructure Plan (LCWIP) – Review</b> Following the publication of the Governments Cycling and Walking Investment Strategy (CWIS) it was recommended that local authorities should develop Local Cycling and Walking Infrastructure Plans (LCWIP's) for their area.</p> <p><b>Contact Officer: Lewis Banks</b></p>		
	<p><b>Portfolio Progress Report from the Cabinet Member for Waste, Street Scene and the Environment</b> This report is provided to update the Growth, Environment and Resources Scrutiny Committee on the progress of items under the responsibility of the Cabinet Member for Waste and Street Scene.</p>		
	<p><b>Monitoring Scrutiny Recommendations</b></p>		

	<p>To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b></p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
	<p><b>Work Programme 2021/2022</b></p> <p>To consider the Work Programme for 2021/2022</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
<p><b>17 NOVEMBER 2021</b> Joint Scrutiny of the Budget Meeting</p>	<p><b>Medium Term Financial Strategy 2022/23 to 2024/25 – Phase 1</b></p> <p><b>Contact Officer: Peter Carpenter</b></p>		
<p><b>6 JANUARY 2022</b> <i>Draft Report 10 December 2021</i> <i>Final Report 17 December 2021</i></p>	<p><b>DEFERRED - 'Save Bretton Oak Tree' Petition – Action to be taken</b></p>		

	<p><b>Contact Officer: Richard Kay</b></p>		
	<p><b>Portfolio Progress Report - For the Cabinet Member for Digital Services and Transformation</b>  This report is provided to update the Growth, Environment and Resources Scrutiny Committee on the progress of IT which is under the responsibility of the Cabinet Member for Digital Services and Transformation.</p>		
	<p><b>Monitoring Scrutiny Recommendations</b>  To monitor progress made on recommendations made at the previous meeting.</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
	<p><b>Forward Plan of Executive Decisions</b>  That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
	<p><b>Work Programme 2021/2022</b>  To consider the Work Programme for 2021/2022</p> <p><b>Contact Officer: David Beauchamp, Democratic Services Officer</b></p>		
<p><b>9 FEBRUARY 2022</b>  Joint Scrutiny of the Budget Meeting</p>	<p><b>Medium Term Financial Strategy 2022/23 to 2024/25 – Phase 2</b></p>		

	<b>Contact Officer: Peter Carpenter</b>		
<b>1 MARCH 2022</b> <i>Draft Report 10 February 2022</i> <i>Final Report 17 February 2022</i>	<b>Portfolio Progress Report from the Cabinet Member for Finance</b>		
	<b>City Centre Recovery</b> <b>Contact Officer: Emma Gee</b>		
	<b>Towns Fund / Embankment Master Plan (deferred from January meeting)</b> <b>Contact Officer: Emma Gee</b>		
	<b>Portfolio Progress Report for the Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>		
	<b>University (embedding in the City)</b>		
	<b>Monitoring Scrutiny Recommendations</b> To monitor progress made on recommendations made at the previous meeting. <b>Contact Officer: David Beauchamp, Democratic Services Officer</b>		
	<b>Forward Plan of Executive Decisions</b> That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.		

	<b>Contact Officer: David Beauchamp, Democratic Services Officer</b>		
<b>PENDING</b>	<b>Carbon Management Action Plan (outcomes of the working group) Briefing note once ready</b>		
	<b>Peterborough City Council's Long Term Approach to Encouraging Use of Sustainable Modes of Transport / Mass Transit Review</b>		
	<b>CA Local Transport and Conectivity Plan</b>		

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	AGENDA ITEM No. 11.
<b>6 JANUARY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628

**GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE MEETING START TIME 2022-2023**

<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Fiona McMillan, Director of Law and Governance and Monitoring Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee agree the start time for all Growth, Environment and Resources Scrutiny Committee meetings for the Municipal Year 2022-23.</p>	

**1. ORIGIN OF REPORT**

1.1 This report is submitted to the Growth, Environment and Resources Scrutiny Committee meeting following the Full Council decision on 24 July 2019 to allow Committees to decide their own start times.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to allow the Growth, Environment and Resources Scrutiny Committee to discuss and agree the start times for meetings from the beginning of the Municipal Year 2022-23. The draft schedule of meetings will be agreed at Full Council.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under Council Standing Order section 4.4.1

*The timings of normal committee meetings will be agreed by the committee for the next municipal year in January of the preceding municipal year (or as near to this time as possible).*

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	
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**4. BACKGROUND AND KEY ISSUES**

4.1 At the Constitution and Ethics Committee on 8 July 2019 the Committee agreed by majority to recommend to Council that all Committees can agree their start times. This was again agreed by majority at the Full Council meeting on 24 July 2019.

- 4.2 The Council standing orders have been updated to reflect this decision and gives Committees the opportunity to decide their own start time.
- 4.3 In order for the start times to be incorporated into the draft meeting schedule it is important for the Committee to make a decision on this before the January 2022 Full Council meeting.
- 4.4 Council standing orders allow the Committee to agree its start time every Municipal Year, thereby allowing the Committee to change the start times if it is felt that the start time was not suitable.
- 4.5 The Committee will need to decide the best start time and will need to weigh up attendance at meetings and the impact on the Council and members of the public.
- 4.6 The Committee start time in recent years has been 7pm.

## **5. CONSULTATION**

- 5.1 Consultation has already taken place with the Constitution and Ethics Committee and all Councillors at Full Council.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 It is anticipated that the Committee will agree a start time for meetings for the Municipal Year 2022 -23 and this will be proposed as part of the draft meeting schedule.

## **7. REASON FOR THE RECOMMENDATION**

- 7.1 The recommendation allows the Growth, Environment and Resources Scrutiny Committee to debate the start time of the meeting and make recommendations following debate.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

- 8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

- 9.1 There are no financial implications.

### **Legal Implications**

- 9.2 There are no legal implications

### **Equalities Implications**

- 9.3 There are no equalities implications

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Minutes of the Constitution and Ethics Committee 8 July 2019  
Report to Full Council 24 July 2019

## **11. APPENDICES**

- 11.1 N/A